*All New Haven children, birth through 8 are healthy, safe, thriving in   
nurturing families and prepared to be successful lifelong learners.*

**NHECC Quality Committee Meeting Minutes**

**Virtual Meeting / February 01, 2022 / Time: 1:00 pm**

**Present**: Wendy Simmons, Barbara Stern, Randi McCray, Lynn Wiener, Denise Duclos, Sadie Witherspoon, Shubhra Gupta

Meeting called to order at 1:00 PM

I. COVID Response Update

* Covid Testing Kits Distribution
  + All the kits to Centers have been distributed. Home based care (80 - 100) still need to be delivered. Denise will give Barbara will pick up kits and help get them distributed with volunteers.

ii. Survey to Providers

1. Appreciation and Recognition Opportunities
2. Covid Impact
3. Feedback on utilization and quality of services
4. Ideas for the future

III. Quality Enhancement Funds

1. Art Kit Distribution: Still need to get the remainder of the kits distributed. After the Council reviews the Little Read proposal, the committee will revisit the Little Read as a mechanism to get the kits to families. The committee will also consider other possible in person opportunities (i.e., libraries, events, etc.)
2. DEI Proposal: Proposal posted to EC list. Deadline is 2/14. Deadline may be extended if the committee doesn’t receive any proposals by the due date. Denise and committee will re-share the proposal announcement. Randi will do individual reach out to a network of facilitators.
3. Recommendation: Combine funding from EC ($9,000) and additional funds ($4,000) to cover fiscal expenses to administer contracts for DEI consultants. This would expedite payments to the consultants. The committee will vet and approve contractors, manage deliverables, and handle reporting. Denise will share the evaluation rubrics that have been used for prior proposal processes.