TO: New Haven Early Childhood Council

FR: Council Executive Committee

RE: Request for vote to approve the New Haven Proposed Use of Supplemental Administrative Funds

OEC is providing Supplemental Administrative Funds to support Liaison efforts to monitor programs and enhance program quality as districts transition through the recovery phase of the pandemic. **New Haven is eligible for $120,468.**

OEC suggests the following uses to enhance the process and practices associated with implementation of a robust system to monitor:

1. The 11 quality components,
2. NAEYC accreditation/Head Start approval,
3. General program requirements such as review of licensing, health and safety inspections, and sliding fee scale implementation
4. Alignment of curriculum and assessment to the CT-ELDS, and
5. Registry requirements

Ensure a process for creating feedback loops between programs and Councils and a specific process for resolving issues and enhancing program quality. This may include but is not limited to:

* Enhanced technological or administrative supports available to the Liaison;
* Contracted services provided by an outside consultant to supplement the existing monitoring system to enhance program quality
* Provide additional compensation to the Liaison outside of the School Readiness grant;
* Liaison professional development opportunities to increase knowledge and skills needed for the implementation of a robust system for monitoring.

PROPOSAL 1 for vote

The NHECC Executive Committee is proposing the following for Council consideration and vote:

1. Hire a FTE consultant to support the Liaison in monitoring the 23 SR sub-grantees, including monitoring of NHPS’ 5 SR sites. An outside consultant for NHPS sites will alleviate any perception of conflict of interest in the monitoring process.

COST: $60K to $65K salary, $30K to $32.5K benefits. **Total: $90,000 to $97,500**

1. Provide 20% of the cost for the on-site monitoring work of a NHPS SR Fiscal Officer

COST: FTE salary & benefits = $95,000. **Total @ 24%: $22,968:**

**TOTAL COST: $120,468**

PROPOSAL 2 for vote

The Council would also like to have the option to have the funds awarded to our fiduciary, UWGNH and to have the additional FTE SR monitor be an employee of UWGNH.