



*All New Haven children, birth through 8 are healthy, safe, thriving in nurturing families and prepared to be successful lifelong learners.*

## **NHECC Executive Committee Meeting Minutes**

### **Virtual Meeting**

September 30, 2020

Time: 2:30-4:00 pm

### **August Meeting Minutes**

Minutes approved as presented.

### **School Readiness Updates**

- SR RFP - Denise will post the RFP for new programs. Denise will also survey current funded programs to see if they are able to take additional spaces. Both will be presented to the Council for vote.

### **Budget review and Financial Update**

- **Year End Report** - Randi presented the year end report showing both the EC collaborative Grant and City of New Haven funds were fully expended. Sarah noted that the Memorial Fund dollars still need a plan of spend as well as the Community Foundation Grant carryover
- **Monthly Spending Report** - Randi showed current expenditures for the COVID response grant and her allocated time.
- **City of New Haven Contract** - Jennifer and Randi are in contact with Dan Tamarro and will present the narrative and planned budget for the City of New Haven contract. The Council will vote on the proposed staffing plan and City of New Haven budget allocation items.

### **October Council Meeting Agenda**

- Denise will provide her report via email in advance and invite questions.
- Denise will share the plan for the SR proposal for Council approval
- NHECC staffing proposal for Council vote
- Discussion: SR Allocation of 200K. Small group break outs to generate some ideas. Those ideas will be collected and a recommendation will be brought back to the Council for approval at the November meeting.

**NHECC Co-Chair** - Jennifer shared that the City of New Haven would like to have the Council recommend three names to select from.

**NHECC Staff/Project Support** - Randi presented a plan to have the Council operations divided between project hours and administrative support. The compensation amounts were averaged to account for the monthly variations of Council meetings and activities.

**Committee Updates** - Committees will meet prior to the Council meet on a joint zoom and go into break out rooms.

**NHECC Project Updates** - Randi presented dates for community outreach to promote SR enrollment. Randi also shared that she has been working on the PPE deliveries to centers.