**Agenda**

 **New Haven Early Childhood Council**

 **Quality Subcommittee Meeting**

**Date:** Thursday, July 2, 2020

**Time:** 3:00-4:30 p.m.

**Location:** Virtual meeting

 Zoom-meeting invitation will be forthcoming from Randi McCray

Review meeting minutes: review progress made on June 4th and June 18th NEXT STEPS

**I. Short Term Goals**

* + - * SR Education Coaches-approve Scope of Service, review current reporting system
* Wellness Series for Staff
* COVID response
* Personal protective equipment
* Cleaning Services
* Cleaning Materials
* Instructional/Operational materials to support individualized learning

**II. Establishment of Shared Service Model**

* Outline eligibility requirements
* School Readiness
* Family Day Care
* Determine management system
* Oversight, vetting and paperwork
* Procurement
* Inventory
* Distribution
* Establish process for vetting and allocation
* Application process
* request of funds – project-based accompanied by rationale
* request of services
* request of materials
* request for purchasing new inventory item
* Methodology for determining allocation of funds, goods, and services
* Partnerships with community organizations